

KENNEBECASIS VALLEY MINOR HOCKEY ASSOCIATION

Meeting Minutes

December 17, 2025 | 7:45 p.m. | Meeting location: 111 Hampton Road

Meeting called by	KVMHA Board of Directors	Quorum Membership:		
Type of meeting	General Meeting	President	Scott Nelson	P
Facilitator	Scott Nelson	Vice-President	Mike Conley	P
Note taker	Patrick Collins	Director of Recreational Hockey	Andrea Fenwick	A
Additional Members/Guests Present:		Director of Competitive Hockey	Troy MacLeod	P
		Director of Communications	Kate Craik	P
		Director of Finance	Stephen Sutherland	A
		Director of U7/U9	Christian Belliveau	P
		Director of Administration	Patrick Collins	P
		Director of Revenue	Jenny-Lee Morais	P
		Director of Ice	Josh Guimond	P
		Director of Human Resources	Kamil Forgie	A
		Director of Technical Development	Shane MacDonald	P

Our Mission:

The Kennebecasis Valley Minor Hockey Association is a disciplined hockey community which encourages personal growth and skill development in a positive environment that promotes safety, sportsmanship and teamwork.

Our Values:

Placing our primary emphasis on "Kids First", our innovation and forward thinking secures a place for our association as a leader in the Canadian Hockey Community. We are accountable and conduct ourselves in a manner that provides opportunities and a positive and safe environment for all participants.

As a responsible group in our local community, we develop relationships and partnerships which contribute to our financial well-being and a shared pride in our accomplishments.

AGENDA TOPICS

General Administration | Presenter: Scott Nelson, President

1. Welcome, General Remarks, Administrative Topics
 - a. Call to order: 7:45pm

Motion 1: Approval of Previous meeting minutes, November 26, 2025, see [appendix A](#)

Moved by: Shane

Seconded by: Kate

Motion carried: Unanimous

Actions: None

President's Update | Presenter Scott Nelson, President

2. Divisional Tier splits meeting to occur on December 22nd.
3. U15A, U13A, and U11A will be split into UA and UB tiering.
4. KVMHA has been double billed by HNB for Hockey Canada insurance coverage for coaching staff who are also refereeing (~\$23 x2). HNB will reimburse KVMHA for double billing these individuals after insurance fees are completely paid.

Outstanding Fee | Presenter Kate Craik, Director of Communications

5. There is an outstanding U18 competitive fee of \$75 to be charged to the players.
 - a. The fee was indicated during registration but wasn't charged at the time.
 - b. Action: Registrar to send out an email with a screenshot from registration that a fee is outstanding to all players who the fee applies to.

Motions: None

Action 1: Registrar to send out an email with a screenshot from registration that a fee is outstanding to all players who the fee applies to.

Previous Actions, Round Table, Close-out | Presenter Patrick Collins, Director of Administration

7. Review of Motions and all Actions

Motion 1: Approval of Previous meeting minutes, November 26, 2025.

Action 1: Patrick to implement approved changes to the constitution (on-going, in peer review phase).

Action 2: Mike to revise the draft Complaint and Disciplinary Process with consideration given to membership comments received. Mike is to present the new draft to the Board for approval (on-going).

Action 3: Board members to review and comment on any updates to the description (on-going, see [appendix B](#)).

Action 4: Patrick to look for additional Board training quotes from vendors (on-going)

Action 5: Patrick to work with Malcom on a Tournament Committee policy. A DRAFT Policy will be presented to the Board in the near future (draft policy is in committee review phase).

Action 6: Scott to contact Steve G. to discuss access to referee google doc spreadsheet, SPORDLE electronic game sheet for refs. (on-going)

Action 7: Director of Finance to look at Refund Policy

Action 8: Registrar to send out an email with a screenshot from registration that a fee is outstanding to all players who the fee applies to (new).

8. Round Table – All

a. President

b. Vice President

i. The number of suspensions this year for KVMHA has been trending down compared to previous years.

c. Director of Recreational Hockey

d. Director of Competitive Hockey

e. Director of Communications

f. Director of Finance

g. Director of U7/U9

h. Director of Administration

i. Director of Revenue

i. Chase the Ace:

1. 1st month = \$686

2. November = \$733

j. Director of Ice

k. Director of Human Resources

l. Director of Technical Development

i. Goalie Appreciation was held for all of the goalies who took their time to mentor new goalies (9 goalies attended).

9. Close-out, final comments

Adjournment

Moved by: Scott

Seconded by: Patrick

Meeting adjourn.

Motion carried

Meeting adjourned at: 8:00pm

Next proposed Board Meeting: January 2026