

KENNEBECASIS VALLEY MINOR HOCKEY ASSOCIATION

Meeting Minutes

November 26, 2025 | 6:00 p.m. | Meeting location: Virtual

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| Meeting called by | KVMHA Board of Directors | Quorum Membership: | | |
| Type of meeting | General Meeting | President | Scott Nelson | V |
| | | Vice-President | Mike Conley | V |
| Facilitator | Scott Nelson | Director of Recreational Hockey | Andrea Fenwick | V |
| Note taker | Patrick Collins | Director of Competitive Hockey | Troy MacLeod | V |
| | | Director of Communications | Kate Craik | V |
| Additional Members/Guests Present: | | Director of Finance | Stephen Sutherland | A |
| | | Director of U7/U9 | Christian Belliveau | V |
| | | Director of Administration | Patrick Collins | V |
| | | Director of Revenue | Jenny-Lee Morais | A |
| | | Director of Ice | Josh Guimond | V |
| | | Director of Human Resources | Kamil Forgie | V |
| | | Director of Technical Development | Shane MacDonald | V |

Our Mission:

The Kennebecasis Valley Minor Hockey Association is a disciplined hockey community which encourages personal growth and skill development in a positive environment that promotes safety, sportsmanship and teamwork.

Our Values:

Placing our primary emphasis on "Kids First", our innovation and forward thinking secures a place for our association as a leader in the Canadian Hockey Community. We are accountable and conduct ourselves in a manner that provides opportunities and a positive and safe environment for all participants.

As a responsible group in our local community, we develop relationships and partnerships which contribute to our financial well-being and a shared pride in our accomplishments.

AGENDA TOPICS

General Administration | Presenter: Scott Nelson, President

1. Welcome, General Remarks, Administrative Topics
 - a. Call to order: 6:00pm

Motion 1: Approval of Previous meeting minutes, October 30, 2025, see [appendix A](#)

Moved by: Scott

Seconded by: Andrea

Motion carried: Unanimous

Actions: None

President's Update | Presenter Scott Nelson, President

2. Rothesay Rink promotion – KVMHA will make an effort to help raise money for the new arena
3. Tree lighting ceremony – December 10th, 7pm at the Commons. It is encouraged for KVMHA players to be present.
4. Looking to leverage Carey Price while he is in the Maritimes.
5. Refund Policy Discussion - There might be an opportunity to clarify the language used in the refund policy. In some instances, the descriptions and examples are vague.
 - i. To include timeline associated with refunds

Motions: None

Action 1: Director of Finance to review the Refund Policy for opportunities to clarify any vague content.

Fundraising Update | Presenter Patrick Collins on behalf of Jenny-Lee Morias, Director of Revenue

6. The Director of Revenue was able to acquire sponsorship from Saint John Nissan.
 - a. The funding includes: \$1500 toward the U18 Tournament
 - b. Two \$500 scholarships for U18 players
 - c. Sponsorship of one set of the U15 Red Jerseys

Previous Actions, Round Table, Close-out | Presenter Patrick Collins, Director of Administration

7. Review of Motions and all Actions

Motion 1: Approval of Previous meeting minutes, October 30, 2025.

Action 1: Patrick to implement approved changes to the constitution (on-going, in peer review phase).

Action 2: Mike to revise the draft Complaint and Disciplinary Process with consideration given to membership comments received. Mike is to present the new draft to the Board for approval (on-going).

Action 3: Kate to keep goalie responses and keep this item on the agenda to discuss options ([closed to the initiatives started by the Goalie Coordinator](#))

Action 4: Board members to review and comment on any updates to the description (on-going, see [appendix B](#)).

Action 5: Patrick to look for additional Board training quotes from vendors (on-going)

Action 6: Patrick to work with Malcom on a Tournament Committee policy. A DRAFT Policy will be presented to the Board in the near future (draft policy is in committee review phase).

Action 7: Scott to contact Steve G. to discuss access to referee google doc spreadsheet, SPORDLE electronic game sheet for refs. (on-going)

Action 8: Director of Finance to look at Refund Policy

8. Round Table – All

- a. President
 - i. First Shift – Things are lining up; enough volunteers.
 - ii. Shout out to Kate for getting TD station
- b. Vice President
- c. Director of Recreational Hockey
 - i. Skate Your Way Program (Neurodiverse Program) is going well; lots of volunteers
- d. Director of Competitive Hockey
- e. Director of Communications
 - i. We should look at on-boarding an ice scheduler
- f. Director of Finance
- g. Director of U7/U9
- h. Director of Administration
- i. Director of Revenue
- j. Director of Ice
- k. Director of Human Resources
 - i. HNB Workshop on Sport, covering cyber bullying and social media
- l. Director of Technical Development
 - i. Continuing with skills development clinics; great feedback from the parents and participants.
 - ii. Special mention to Kara De Man for her dedication to a successful U7 jamboree

9. Close-out, final comments

Adjournment

Moved by: Scott

Seconded by: Patrick

Meeting adjourn.

Motion carried

Meeting adjourned at: 7:43

Next proposed Board Meeting: December 2025