

# KENNEBECASIS VALLEY MINOR HOCKEY ASSOCIATION

## Meeting Minutes

November 26, 2025 | 6:00 p.m. | Meeting location: Virtual

Meeting called by	KVMHA Board of Directors	Quorum Membership:		
Type of meeting	General Meeting	President	Scott Nelson	V
Facilitator	Scott Nelson	Vice-President	Mike Conley	V
Note taker	Patrick Collins	Director of Recreational Hockey	Andrea Fenwick	V
		Director of Competitive Hockey	Troy MacLeod	V
		Director of Communications	Kate Craik	V
Additional Members/Guests Present:		Director of Finance	Stephen Sutherland	A
		Director of U7/U9	Christian Belliveau	V
		Director of Administration	Patrick Collins	V
		Director of Revenue	Jenny-Lee Morais	A
		Director of Ice	Josh Guimond	V
		Director of Human Resources	Kamil Forgie	V
		Director of Technical Development	Shane MacDonald	V

### **Our Mission:**

The Kennebecasis Valley Minor Hockey Association is a disciplined hockey community which encourages personal growth and skill development in a positive environment that promotes safety, sportsmanship and teamwork.

### **Our Values:**

Placing our primary emphasis on "Kids First", our innovation and forward thinking secures a place for our association as a leader in the Canadian Hockey Community. We are accountable and conduct ourselves in a manner that provides opportunities and a positive and safe environment for all participants.

As a responsible group in our local community, we develop relationships and partnerships which contribute to our financial well-being and a shared pride in our accomplishments.

## AGENDA TOPICS

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General Administration | Presenter: Scott Nelson, President

1. Welcome, General Remarks, Administrative Topics
  - a. Call to order: 6:00pm

**Motion 1:** Approval of Previous meeting minutes, October 30, 2025, see [appendix A](#)

Moved by: Scott

Seconded by: Andrea

Motion carried: Unanimous

**Actions:** None

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President's Update | Presenter Scott Nelson, President

2. Rothesay Rink promotion – KVMHA will make an effort to help raise money for the new arena
3. Tree lighting ceremony – December 10<sup>th</sup>, 7pm at the Commons. It is encouraged for KVMHA players to be present.
4. Looking to leverage Carey Price while he is in the Maritimes.
5. Refund Policy Discussion - There might be an opportunity to clarify the language used in the refund policy. In some instances, the descriptions and examples are vague.
  - i. To include timeline associated with refunds

**Motions:** None

**Action 1:** Director of Finance to review the Refund Policy for opportunities to clarify any vague content.

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Fundraising Update | Presenter Patrick Collins on behalf of Jenny-Lee Morias, Director of Revenue

6. The Director of Revenue was able to acquire sponsorship from Saint John Nissan.
  - a. The funding includes: \$1500 toward the U18 Tournament
  - b. Two \$500 scholarships for U18 players
  - c. Sponsorship of one set of the U15 Red Jerseys

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Previous Actions, Round Table, Close-out | Presenter Patrick Collins, Director of Administration

7. Review of Motions and all Actions

Motion 1: Approval of Previous meeting minutes, October 30, 2025.

Action 1: Patrick to implement approved changes to the constitution (on-going, in peer review phase).

Action 2: Mike to revise the draft Complaint and Disciplinary Process with consideration given to membership comments received. Mike is to present the new draft to the Board for approval (on-going).

Action 3: Kate to keep goalie responses and keep this item on the agenda to discuss options (closed to the initiatives started by the Goalie Coordinator)

Action 4: Board members to review and comment on any updates to the description (on-going, see [appendix B](#)).

Action 5: Patrick to look for additional Board training quotes from vendors (on-going)

Action 6: Patrick to work with Malcom on a Tournament Committee policy. A DRAFT Policy will be presented to the Board in the near future (draft policy is in committee review phase).

Action 7: Scott to contact Steve G. to discuss access to referee google doc spreadsheet, SPORDLE electronic game sheet for refs. (on-going)

Action 8: Director of Finance to look at Refund Policy

8. Round Table – All

- a. President
  - i. First Shift – Things are lining up; enough volunteers.
  - ii. Shout out to Kate for getting TD station
- b. Vice President
- c. Director of Recreational Hockey
  - i. Skate Your Way Program (Neurodiverse Program) is going well; lots of volunteers
- d. Director of Competitive Hockey
- e. Director of Communications
  - i. We should look at on-boarding an ice scheduler
- f. Director of Finance
- g. Director of U7/U9
- h. Director of Administration
- i. Director of Revenue
- j. Director of Ice
- k. Director of Human Resources
  - i. HNB Workshop on Sport, covering cyber bullying and social media
- l. Director of Technical Development
  - i. Continuing with skills development clinics; great feedback from the parents and participants.
  - ii. Special mention to Kara De Man for her dedication to a successful U7 jamboree

9. Close-out, final comments

Adjournment

Moved by: Scott

Seconded by: Patrick

Meeting adjourn.

Motion carried

Meeting adjourned at: 7:43

**Next proposed Board Meeting:** December 2025