

KENNEBECASIS VALLEY MINOR HOCKEY ASSOCIATION

Meeting Minutes

April 10, 2025 | 6:30 p.m. | Meeting location: 640 Hampton Rd, Quispamsis

Meeting called by	KVMHA Board of Directors	Quorum Membership:		
Type of meeting	General Meeting	President	Scott Nelson	P
		Vice-President	Mike Conley	P
Facilitator	Scott Nelson	Director of Recreational Hockey	Darren Fowler	P
Note taker	Patrick Collins	Director of Competitive Hockey	Troy MacLeod	A
		Director of Communications	Kate Craik	P
Additional Members/Guests Present:		Director of Finance	Geoff Cochrane	P
- None		Director of IP/Novice	Christian Belliveau	A
		Director of Administration	Patrick Collins	P
		Director of Revenue	Glenn Piercy	P
		Director of Ice	Dan Rowe	P
		Director of Human Resources	Kamil Forgie	A
		Director of Technical Development	Shane MacDonald	P

Our Mission:

The Kennebecasis Valley Minor Hockey Association is a disciplined hockey community which encourages personal growth and skill development in a positive environment that promotes safety, sportsmanship and teamwork.

Our Values:

Placing our primary emphasis on "Kids First", our innovation and forward thinking secures a place for our association as a leader in the Canadian Hockey Community. We are accountable and conduct ourselves in a manner that provides opportunities and a positive and safe environment for all participants.

As a responsible group in our local community, we develop relationships and partnerships which contribute to our financial well-being and a shared pride in our accomplishments.

AGENDA TOPICS

General Administration | Presenter: Scott Nelson, President

1. Welcome, General Remarks, Administrative Topics

1. Call to order: 6:36pm

Motion 1: Approval of Previous meeting minutes, see [Appendix 1](#), below

- i. Moved by: Scott
- ii. Seconded by: Mike
- iii. Motion carried: unanimously

Actions: None

President's Update | Presenter Scott Nelson, President

2. Appreciation night update – In order to maximize the number of volunteers that could attend it's recommended to have it earlier in the season and not on a Monday evening but rather a Thursday or Friday evening.

1. Two gift cards handed out along with hats/toques – KVMHA has left over hats for next year

3. Monday May 12, 2025 is the scheduled SNB Annual General Meeting (AGM)

1. KVMHA should have the AGM before this date.

Motions: None

Actions: None

Update on KVMHA Financials | Presenter Geoff Cochrane, Director of Finance

4. Geoff presented the latest financial report to the Board.

Motion 2: KVMHA to accept updated financial statements

- i. Moved by: Geoff
- ii. Seconded by: Dan
- iii. Motion carried: unanimously

Actions: None

Discussion on the upcoming Annual General Meeting | Presenter Patrick Collins, Director of Administration

5. 2025 – Board Positions for re-election:

1. President
2. Director of Competitive Hockey
3. Director of Finance
4. Director of Revenues
5. Director of Ice – 1 year term
6. Director of Administration – 1 year term

6. In some areas of the Articles and By-Laws the position of Director of Divisions is referred to. This position was split into two positions, the Director of Recreational Hockey and the Director of Competitive Hockey. These two position titles are referred to in Article IV (in regard to the elected position of Odd and Even years (cl. 4.03(a) and 4.03(b))). To align with current practices and Article IV, an administrative amendment to the following Article and By-Laws will be proposed to the Membership at the next AGM.
 1. Article V
 2. Article VI
 3. By-Law One
 4. By-Law Three
 5. By-Law Four

Motions: None

Actions: None

Round Table, Review of Motions and all Actions, Close-out | Presenter Patrick Collins,
Director of Administration

7. Round table
 1. President
 2. Vice-President
 3. Director of Recreational Hockey
 - a. Ball hockey: coaches can protect 5 players, will be a draft after that. Final ball hockey tournament at TD Station week of July 3rd.
 4. Director of Competitive Hockey
 5. Director of Communications
 - a. Ball hockey: \$50 discount for goalies, coaches, and committee members get one free registration (9 on committee and 3 don't have children)
 6. Director of Finance
 7. Director of IP/Novice
 8. Director of Administration
 9. Director of Revenue
 - a. RinkSide Sports Shop is leaving Q-Plex, which means KVMHA does not physically have a place to sell Chase the Ace tickets to raise money for association. RinkSide Sports, however, does have a link on their website to purchase Chase the Ace tickets.
 10. Director of Ice
 11. Director of Human Resources
 12. Director of Technical Development
8. Review of motions and new/on-going actions:
 1. Motion 1: Approve previous meeting minutes (from March 19, 2025)
 2. Motion 2: KVMHA to accept updated financial statements.
 3. Action: VP to create Standards of Discipline document to be tabled at the AGM (on-going)
 4. Action: President and VP to bring up goalie emergency affiliation at HNB AGM (on-going)
 5. Action: Director of HR to update the job profile of the Registrar to include following up on outstanding fees (on-going)

6. Action: Vice President to follow-up with Quispamsis Town Council to acquire studies conducted on recreational facilities (on-going))
7. Action: VP to chair the awards committee (on-going)
8. Action: Director of Communication to call city to see if the date of the AGM can be changed so the Director of Finance is available (completed)

9. Close-out, final comments

Adjournment

Moved by: Scott

Seconded by: Patrick

Meeting adjourn

Meeting adjourn at 8:55pm:

Next proposed Board Meeting: Annual General Meeting May 1, 2025

Appendix 1 – Previous Meeting Minutes (APPROVED)

KENNEBECASIS VALLEY MINOR HOCKEY ASSOCIATION

Meeting Minutes

March 19, 2025 | 6:30 p.m. | Meeting location: 640 Hampton Rd, Quispamsis

Meeting called by	KVMHA Board of Directors	Quorum Membership:		
Type of meeting	General Meeting	President	Scott Nelson	P
		Vice-President	Mike Conley	P
Facilitator	Scott Nelson	Director of Recreational Hockey	Darren Fowler	A
Note taker	Patrick Collins	Director of Competitive Hockey	Troy MacLeod	P
		Director of Communications	Kate Craik	P
Additional Members/Guests Present:		Director of Finance	Geoff Cochrane	P
- None		Director of IP/Novice	Christian Belliveau	P
		Director of Administration	Patrick Collins	P
		Director of Revenue	Glenn Piercy	P
		Director of Ice	Dan Rowe	A
		Director of Human Resources	Kamil Forgie	A
		Director of Technical Development	Shane MacDonald	P

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AGENDA TOPICS

General Administration | Presenter: Scott Nelson, President

10. Welcome, General Remarks, Administrative Topics

1. Call to order: 6:42pm

Motion 1: Approval of Previous meeting minutes (February 20, 2025)

- i. Moved by: Glenn
- ii. Seconded by: Mike
- iii. Motion carried: unanimously

Actions: None

President's Update | Presenter Scott Nelson, President

1. Ball Hockey update – Commence: roughly last week in May to roughly July 1st.

1. Ball Hockey Committees:

i. Startup committee established

- 1. Registration date
- 2. Registration fees
- 3. Jerseys (T-shirts)

ii. On-going league ball hockey committee established

2. Discussions on-going regarding referees

2. Awards Committee

3. Appreciation night, week of March 31st

4. Purchase items - \$15 +HST for KVMHA ball caps and/or toques as promotional items

1. Proposed motion: to purchase 100 ball caps and/or toques for promotional use.

Motion 2: KVMHA to purchase 100 ball caps and/or toques for KVMHA promotional use.

- i. Moved by: Geoff
- ii. Seconded by: Mike
- iii. Motion carried: unanimously

Action 1: VP to chair the awards committee

KVMHA Fee Policy | Presenter Geoff Cochrane, Director of Finance

5. Geoff presented a DRAFT Fee Policy document for the Board to review, see [appendix 1](#).

Motion 3: To endorse and implement the proposed KVMHA Fee Policy. The Policy should be reviewed and updated, if applicable, before each season.

- i. Moved by: Geoff
- ii. Seconded by: Patrick
- iii. Motion carried: unanimously

Actions: None

6. Round table

1. President
 - i. Community hockey ended successfully. Special thanks to the U-18 Hawks teams that helped out.
 - ii. Special thanks to Andrea Fenwick for running a very successful Neurodiverse program throughout the season.
 - iii. Competitive process may change as KVMHA is trying to endorse 'B' level teams.
 - iv. Discussion about mandatory training on proper conduct of play for all U-18 players.
2. Vice-President
3. Director of Recreational Hockey
4. Director of Competitive Hockey
 - i. To revisit the competitive tryout process at a later date.
5. Director of Communications
6. Director of Finance
7. Director of IP/Novice
8. Director of Administration
9. Director of Revenue
10. Director of Ice
11. Director of Human Resources
12. Director of Technical Development

7. Review of Motions and all Actions:

1. Motion 1: Approve previous meeting minutes (from February 20, 2025)
2. Motion 2: KVMHA to purchase 100 ball caps and/or toques for KVMHA promotional use
3. Motion 3: To endorse and implement the proposed KVMHA Fee Policy. The Policy should be reviewed and updated, if applicable, before each season.
4. Action 1: President to form a ball Hockey Committee (complete)
5. Action 2: Director of Administration to reach out to Director of Finance, when do the managers submit their final budget (complete)
6. Action 3: Director of Ice to send letter to Province outlining lack of ice time availability in the KV area and propose a new ice surface (complete)
7. Action 4: VP to create Standards of Discipline document to be tabled at the AGM (on-going)
8. Action 5: President and VP to bring up goalie emergency affiliation at HNB AGM (on-going)
9. Action 6: Director of Finance to create a policy on outstanding fees (complete)
10. Action 7: Director of HR to update the job profile of the Registrar to include following up on outstanding fees (on-going)
11. Action 8: Vice President to follow-up with Quispamsis Town Council to acquire studies conducted on recreational facilities (on-going)
12. Action 9: VP to chair the awards committee (on-going)

8. Close-out, final comments

Adjournment
Moved by: Scott
Seconded by: Mike

Meeting adjourn.
Motion carried

Meeting adjourned at 8:35pm

Next proposed Board Meeting: April 2025