



**Kennebecasis Minor Hockey Association**

**President: Scott Nelson**

**Director of Finance: Geoff Cochrane**

**Updated January 2025**

## **POLICY: FEES**

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### **Purpose:**

To document and clarify KVMHA policy with respect to any fees associated with members including registration, try-out or conditioning camp fees.

All refund requests must be submitted in writing via email to the Registrar at the following email address:

KVMHA Registrar: **[kvmharegistrar@gmail.com](mailto:kvmharegistrar@gmail.com)**

### **Try-out and Conditioning camps:**

All fees must be paid before your child participates in the first event/session (i.e. Try-out or conditioning camp).

Please refer to our separate refund policy if needed ([KVMHA-Refund-Policy-Updated-10-21-23.pdf](#)) .

## Registration fees:

Registration usually opens early to mid-August for the upcoming season. Participants will have 3 options to choose from for payment of fees:

- 1) Set up a payment plan within TeamSnap that will split your fee over 3 months starting in the 3<sup>rd</sup> week of August, 2<sup>nd</sup> payment will be 3<sup>rd</sup> week of September and final payment in the 3<sup>rd</sup> week of October and this will require you to have your credit card on file with TeamSnap. **(Oct 31, 20XX is the LAST DAY)**
- 2) Make a lump sum payment via credit card via TeamSnap
- 3) Etransfer all of the funds before the official start of the season in one lump sum payment to [kvmharegistrar@gmail.com](mailto:kvmharegistrar@gmail.com)

If you have not paid your fees by October 31, the Registrar will contact you during the first week of November by email to let you know you still have fees outstanding. If a confirmation of the email is not received the Registrar will contact you via phone or in person. **If you still do not have fees paid in full by December 31 you will run the risk of having your child removed from their team and not placed on an official roster for the remainder of the year. After all attempts have been made via communications from our Registrar you may then receive a communication from a Board member that you could be removed from your team roster.**

Our goal is to ensure all kids have the ability to play hockey. If assistance is needed, please refer to the Scholarship Fund terms of reference on our website [[Parent Information – Kennebecasis Valley Minor Hockey](#)] to apply for financial assistance if needed.

If your child was subject to a late registration fee, they may not necessarily be removed from their team roster but your account will be locked at the end of the year and will remain locked until the fee is paid preventing you from registering your child for the subsequent year.

If your child has unpaid fees by October 31 and one of the parents has assisted with try-out or balancing assessments and is entitled to a stipend for those hours, the monies they are entitled too will be applied against your child's outstanding fees.

Refunds regarding registration fees is covered under the Refund Policy (see link above) posted on our website.