

KENNEBECASIS VALLEY MINOR HOCKEY ASSOCIATION

Meeting Minutes

November 25/2024 | 6:30 p.m. | Meeting location: 640 Hampton Road

Meeting called by	KVMHA Board	1. President – Scott Nelson - Present 2. Vice-President – Mike Conley - Present 3. Director of Recreational Hockey – Darren Fowler - Absent
Type of meeting	General Board Meeting	4. Director of Competitive Hockey – Troy MacLeod - Present 5. Director of Communications – Kate Craik - Present 6. Director of Finance – Geoff Cochrane - Present
Facilitator	Scott Nelson	7. Director of IP/Novice – Christian Belliveau - Present 8. Director of Administration - Mike Wilson/Patrick Collins - Present
Note taker	Patrick Collins	9. Director of Revenue – Glenn Piercy - Present 10. Director of Ice – Dan Rowe - Present 11. Director of Human Resources – Kamil Forgie - Absent 12. Director of Technical Development – Shane MacDonald - Present

AGENDA TOPICS

General Administration | Presenter Scott Nelson, President

1. Welcome, General Remarks, Administrative Topics:
 - a. Call to order: 6:50pm

Motion 1: Approval of Previous meeting minutes (Nov. 6, 2024).

Motion passed: unanimously

Actions: None

Administration Change | Presenter Mike Wilson, Director of Administration

2. Change in the role of Director of Administration.

Motion 2: Patrick Collins to fulfill the role of Director of Administration

Motion passed: unanimously

Actions: None

Travel to Grand Manan | Presenter Geoff Cochrane, Director of Finance

3. Discussion occurred regarding fee reimbursement for teams travelling to play hockey in Grand Manan.
 - a. Similar to last year's KVMHA Board approval, KVMHA will pay basic ferry fees to cover cost of travel to Grand Manan to the amount of the following cost breakdown
 - i. 6 x cars (\$118), 6 x adults and 15 players (\$87) for a total of \$205 per team (which is the group travel rate), for the remainder of the 2024/2025 season, retroactive to 01 October 2024.
 - ii. To become a permanent payment as long as the base package price remains the same.

Motion 3: The annual cost to travel to GM will be covered by KVMHA for the base package (stated in a. i., above). Receipts must be submitted to KVMHA.

Motion passed: unanimously

Actions: None

SNB and President Updates | Presenter Scott Nelson, President

4. SNB Meeting update
 - a. For some competitive teams, Edmunston will combine with Fredericton and KV area teams (5 teams; each one will have to travel to Edmunston once).
 - b. Gamesheets – SNB would like the associations to move to Electronic gamesheets. KVMHA is looking at using TeamLinkt as a tool for electronic gamesheets for 2025/26 season.
 - c. City of Saint John – any dressing room left dirty - \$150 fine will be given to Lancaster – KVMHA teams are required to take a picture of the dressing rooms as burden of proof that the room is clean prior to leaving.
5. President Update:
 - a. Neurodiverse, need more coaches to attend these sessions (every 2 weeks)
 - b. Legends Game: Sponsorship went well (6 major sponsors and 2 silent partners), sold out most of the VIP tickets, e-transfer \$11k+; cheques and cash \$16k. about \$4500 profit after expenses. KVMHA will donate approximately \$4000 to the Maddy Murphy Foundation.
 - c. FCNB (New Brunswick Financial and Consumer Services Commission) determined unclaimed funds belonging to KVMHA from many years ago and through their application process KVMHA was able to recover ~ \$17K in funds that will reduce the current year budgeted deficit.
 - d. Similar to last year KVMHA should have a volunteer appreciation day.

Motions: None

Action 1: KVMHA teams are required to take a picture of the dressing rooms as burden of proof that the room is clean prior to leaving. Expectation to be communicated in the Coaches Teamsnap chat.

Previous Actions, Round Table, Close-out | Presenter Patrick Collins, Director of Administration

6. Update on previous Actions – Director of Administration
 - a. Vice President – to send email - First Shift program has to follow KVMHA mission, values, and keep the KVMHA Board abreast of activities (actioned on Nov. 6, 2024).
 - i. No formal response to the email required. Informal conversations will occur. (Closed)
 - b. Patrick to produce an outline of Ethical Conduct document for the Board to review (actioned on Nov. 6, 2024). – to attach outline to next package
 - c. Patrick to contact vendors who would be able to deliver Board operations training (actioned on Nov. 6, 2024). – to attach proposal to next package
7. Round Table – All
 - a. Glenn – attended First Shift fitting
 - b. Dan – QPlex small nets – one is broken – KVMHA bought them – Bring this back next meeting. Equipment manager to look at it. Also, Scott Vanderbeck has shown interest in the Director of Ice position; Dan does not intend to run again when the position is up for re-election. Scott has been assisting the Director of Ice and will continue to do so, with aim of understanding the role (to see if it's a fit on both sides), build contacts, improvement ideas, etc.
 - c. If the fit is good, we will discuss at future meeting whether board nominates him later this year (and his reruns at AGM), wait for AGM. The point right now is to have him in loop on ice / scheduling matters for best possible transition if this is what happens instead of someone brand new in the summer.
 - d. Kate - Scott Vanderbrook to start coming to Board meetings – In an effort to acquire more ice
 - e. Mike W. – Medical forms are tracked – KVMHA coaches and managers have to know along with Safety Person.
8. Review of actions and motions – Director of Administration
 - a. Motion 1: Approval of Previous meeting minutes (Nov. 6, 2024). Passed
 - b. Motion 2: Patrick Collins to fulfill the role of Director of Administration. Passed
 - c. Motion 3: The annual cost to travel to GM will be covered by KVMHA for the base package (stated in a. i., above). Receipts must be submitted to KVMHA. Passed
 - d. Action 1: KVMHA teams are required to take a picture of the dressing rooms as burden of proof that the room is clean prior to leaving. Expectation to be communicated in the Coaches Teamsnap chat.)

9. Close-out, final comments – Vice-President
8:15pm

Motions: None

Actions: None