**Board of Directors – Nomination Package**

Thank you for your interest in being part of the KVMHA Board of Directors.

The KVMHA Board of Directors is a highly motivated and passionate group of individuals who work toward the common goal of making the game of hockey better for all families and individuals within the Association.

KVMHA is one of the largest associations in New Brunswick and considered one of the “larger” associations in Canada.

Leadership is built from the ground up and usually starts with individuals wanting something better. As a potential Board of Director for KVMHA you will be a part of a team that is eager to learn, grow and contribute to making hockey better in Kennebecasis Valley area.

Please read the information in this nomination package carefully and provide a complete submission. Please NOTE all applications must be received by May 15th, 4:00pm. If you have any questions or seek clarification about the KVMHA Board of Directors, feel free to contact any current member of the Board or contact myself at your convenience.

Thanks again for your interest and good luck in your pursuit.



**Nomination Package Checklist**

Please submit a **complete** nomination package and use the following checklist to ensure you include all required components. Once completed please email to Michael Wilson, Director of Administration at willyreject@gmail.com:

**NOTE:** Please note that by completing this application, you are agreeing to your completed application form to be placed on the KVMHA website.

## \*\* No information will be considered until a complete nomination package is received

|  |  |  |
| --- | --- | --- |
| **\_\_\_\_** |  | Signed Nomination Form |
| \_\_\_\_ |  | Resume & Credentials |
| \_\_\_\_ |  | Hockey / Volunteer Experience |
| \_\_\_\_ |  | Current Involvement with Hockey (include children if applicable) |
| \_\_\_\_ |  | Current Social Media Accounts |

**Board of Directors NOMINATION FORM**

Recognizing the duties and responsibilities, I hereby agree to let my name stand for nomination to the KVMHA Board of Directors.

|  |  |
| --- | --- |
| Name of nominee | Kate Craik |
| Address | Rothesay |
| Postal code | E2E 2B4 |
| Position you are running for: | Director of Communication |
| Email | Craik.kate@gmail.com |
| Phone (include cell and home) | 506-645-1102 |
| Occupation | Retired |

**SIGNATURE of NOMINEE: \_\_\_\_\_\_\_Kate Craik\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CANDIDATE RESUME & CREDENTIALS**

*2000 to 2021 – Management of various dental offices*.

Responsibilities: Management of staff, Schedule optimization, Accounts receivable and payable, Patient communication & relations, Treatment coordinating, Annual reports and Future planning and coordination.

*2003 to**2019 – Real Estate Management*

Responsibilities: Leasing and maintenance of multi-unit apartment buildings.

**HOCKEY AND VOLUNTEER EXPERIENCE**

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

KVMHA Volunteer since 2010.

-Team manager (countless times)

-Divisional Coordinator

-Director of Recreational Hockey

-Director of Communications (currently)

-U9 Jamboree Committee (multiple years)

-U11 Tournament Committee

Outflow Saint John active volunteer.

VCA School past board member, active volunteer.

# CURRENT INVOLVEMENT WITH HOCKEY

***(include children if applicable)***

Please list any roles you currently have within the game of hockey including but not limited to:

* Parent of KVMHA U18 Recreational player
* KVMHA Director of Communications
* Ice Scheduler KVMHA & EDZA South

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CURRENT SOCIAL MEDIA ACCOUNTS**

Please list any social media accounts you own or author to – on any platform:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No personal social media accounts. Currently manage the KVMHA website, Facebook and Instagram accounts.

**DECLARATION OF CONFLICT**

The **successful candidate** will be required to submit a declaration of conflict. The KVMHA Board will review all information and determine if there’s a conflict.

Each newly elected (or by acclamation) KVMHA Board Member, is required to list other volunteer or paid positions that they are associated with that may be an actual, perceived, or potential conflict under Hockey New Brunswick’s jurisdiction (example: team, league, association), or a with organizations external to Hockey New Brunswick (such as private hockey business, etc).

KVMHA & EDZA South Ice Scheduler.