

City of Saint John Arenas



OPERATIONAL PLAN

Updated October 28, 2020

INTRODUCTION

The City of Saint John will continue to follow the Provincial State of Emergency, the Provincial Recovery Plan, and the guidance and direction of the Office of the Chief Medical Officer of Health (CMOH) as its recreation facilities are opened during the COVID-19 pandemic.

This current plan for City arenas will allow some activity to return. A screening process is required for the arena given the likelihood 50 persons will be in the facility at the same time. Particular measures around the use of community face masks are in place given increased likelihood physical distancing cannot be maintained in City arenas. Traffic flow and disinfecting measures will be implemented. The City will limit access to areas of the facility either due to inability to ensure physical distancing, as per the Provincial Order, or to manage the facility with limited resources in the face of added requirements in response to COVID-19.

This Operational Plan will be updated from time to time with changes in the Provincial State of Emergency, the Provincial Recovery Plan, guidance and direction of the Office of the Chief Medical Officer of Health, and/or experience gained through operationalizing this plan.

While some of the changes may present an adjustment and potential inconvenience, all new health and safety measures are essential to our ability to keep our arenas open. For the safety of our entire community, we appreciate your adherence and understanding.

ON ICE MEASURES

Each group on the ice shall be represented by an organization or oversight agency with an Operational Plan that the group on the ice is expected to follow. These plans shall follow the guidance of the Office of the Chief Medical Officer of Health. Operational Plans shall be provided to the City prior to on ice activities and must adhere to the requirements in the City's Operational Plan.

The current Provincial Mandatory Order allows sports to be played when done in compliance with the Chief Medical Officer of Health guidelines. It is recognized that when sports are played that 2 metres may not always be maintained between participants. As per the requirements of the Chief Medical Officer of Health, a risk mitigation plan must be developed by the group on the ice. Exemptions to physical distancing requirements as per the Provincial Order.

Physical distancing must be maintained as much as possible on team benches. Where team benches cannot be adapted to allow for physical distancing (e.g. arenas), teams should be aware that this poses increased risk for participants and should act to limit the duration of player interaction by having smaller rosters where possible and/or employing frequent substitutions. Participants are not required to wear masks while on the team bench during game play, but if feasible, this should be encouraged. Where participants are not wearing masks on the team bench during game play, ensure participants are being substituted frequently. Any participant not in substitution should wear a mask. (eg. coaches, 2nd goalie, trainer, etc)

OFF ICE MEASURES

Lobby Area and General Traffic Flow

The lobby area will be restricted to flow through traffic only and spectators waiting for their players to

finish are not permitted to wait in the Arena. The entrances and exits will be clearly marked for access into the facility. Markings or signage within the facility will be installed to further limit cross flow of traffic.

Spectators

Spectators will be limited to **one per player** to help manage the number of individuals in an arena at any one time. Multiple family or friends are not permitted. Arenas are not for public viewing in effort to not exceed capacity. All Spectators are limited to the “stands” area and will not be permitted to view the activity from any other area within the Arena. For example, spectators cannot watch on-ice activities by standing next to the glass.

Community Face Masks

Community facemasks are mandatory while inside the arena in all areas with the exception of the ice surface.

Signage

In addition to controlling traffic flow, signage will be posted throughout the facility to emphasize to Guests & Staff the importance of frequent handwashing and proper hygiene practices.

Spacing between User Groups

Users are to arrive no more than **30 minutes** before scheduled ice time and leave **immediately after**, no longer than **15 minutes** after their scheduled ice time. Group’s cooperation in respecting these time parameters is extremely important in maintaining safe traffic flow, managing the number of people inside the arena, and the limiting time groups are within dressing rooms.

Food and beverages

Food and beverage services will not be allowed. **No food & beverage is not to be brought** into the facility, with the exception of water for the participants and there will be no sharing of water containers.

Public Skating and Non-Affiliated Ice Rentals

Public Skating and birthday parties/one off rentals are not permitted.

Storage

Organizations that currently have storage at the arenas will need to address how they plan on managing this space in their Operational Plan. The Organization will be responsible for sanitizing these rooms, its contents, and managing access. No other storage in the arena will be permitted.

Referee Rooms

Referee rooms are only for referees. They are not for coaches meetings, instructional coaches or extra storage space.

Dressing Rooms/Warming Rooms

Phase 1: Dressing rooms and warming rooms will not initially be available to an association/team. Groups are expected to arrive to the arena ready to go on the ice with the exception needing to put on skates. Users are encouraged to use skate guards. Chairs will be set up in the arena for user to put on skates. The other public washrooms in the arena will remain available.

Phase 2: Two weeks after the association's/team's first ice time, Adult groups will be permitted use of the change rooms with the requirements that community face masks must be worn at all times in the dressing rooms, physical distancing of 1 meter must be maintained, and participants are to remain seated as much as possible. Washrooms in change rooms will be available. Showers will remain closed to ensure groups can exit the arena after their on-ice activities as soon as possible. Warm rooms will remain closed.

Phase 3: All groups will be permitted use of change rooms with the requirements that community face masks must be worn at all times in the dressing rooms, physical distancing of 1 meter must be maintained, and participants are to remain seated as much as possible. Washrooms in change rooms will be available. Showers will remain closed. Warm rooms will remain closed.

Maximum capacity for each change room will be posted. Benches have white dots indicating 1 meter of space. Groups can now arrive 30 minutes prior to their scheduled ice time. This extra time to account for managing traffic flow to respect capacity numbers of people per change room. Coaches, team reps are responsible to manage the use of the change room and ensure room capacity is not exceeded. Keys to change room will not be given to groups. Groups are responsible for belongs.

Spitting

There is no spitting permitted in the arena. This is will be strongly enforced and you will be asked to leave the premises and may have your privileges for future programming suspended.

Facility Sanitizing

Frequent disinfecting of commonly touched surfaces such as interior and exterior door handles will be completed by the City, at least twice daily or via the use of other technology. Washrooms are to be sanitized on a regular basis throughout the day by the City, at least twice daily. Every attempt will be made to sanitize the player benches, ice rink gate handles, chairs, announcer booth, lobby chairs, change rooms between each user group by the City, unless any of these areas are not used between two groups. These are off-ice locations common to each group.

Hand Washing Facilities

Handwashing areas will be available in the public washrooms.

Employee Screening

The City of Saint John will implement a self screening process following specific screening questions prior to the start of shift, including checking temperature (digital thermometer will be provided to staff).

Patron Screening

Patrons associated with the on ice activity (players, coaches, spectators, etc), entering the facility are required to document time and contact information through a screening process form provided by the city, (Visitor Health Assessment form). It will be the responsibility of the group renting the ice time to manage this information and supply when requested. This needs to be incorporated into the organization or groups Operational Plan. Any patron / participant showing symptoms shall not enter the Facility and should immediately return home and call 811 or complete the online self assessment and following instructions.

ILLNESSES OR SYMPTOMS WITH BOTH STAFF AND PATRONS/PARTICIPANTS

Patron / Participant - Should a patron / participant develop 2 (two) symptoms during their time in the facility, they will leave the Facility immediately and contact 811/complete the online self assessment through GNB and follow directions. Should they be tested and found positive the city will follow direction given from the Office of the Chief Medical Officer of Health.

Staff – If a Staff member develops 2 (two) symptoms of COVID-19, they will leave the facility and immediately contact their Forman, Manager or Duty manager of the City of Saint John (635-2001). The affected employee will be required to contact 811 as recommended by the Office of the Chief Medical Officer of Health for the Province of New Brunswick.

Regional Public Health will be involved to manage any instances or outbreak and ensure contacts are identified; public health measures are in place and will lead any communication that is required.

Closure of the Arena

A closure may be directed if there is a COVID-19 outbreak, a change in the Provincial Mandatory Order, or in any other case as directed by the Office of the Chief Medical Officer of Health.

User groups may lose access to the arena if they do not follow this Operational Plan and their own plan.

Acknowledgement of City's Operational Plan

User groups will be provided a copy of the City of Saint John Arena COVID-19 Operational Plan and must sign that they have read and agreed to the plan. It is the responsibility of the individual renting the ice times to disseminate the information to all of their users and that they clearly understand the protocols in place and what to expect before arriving at the facility. Individual ice rental users must abide by the facility operational plan.

User Group Operational Plan required components.

1. Adhere to the procedures in the City of Saint Johns Operational Plan
2. Ensure patrons entering the arena complete required screening practices
3. Contact logs of all participants and spectators during your groups rentals
4. Measures to mitigate COVID-19 spread when on-ice activities that may prevent physical distancing to be maintained.

Attachment:

- City’s default Traffic Flow Plan for the Gorman, Hurley and Peter Murray Arenas. User group’s plan can be used in its place, once approved.
- City’s Visitor COVID 19 Health Assessment Protocol

Additional Resources

In addition to the appendices attached to this Operational Plan, please reference the following agencies for more information;

Hockey NB Return to Play Guidelines

<https://www.hnb.ca/en/allcategories-en-gb/category-en-gb/latest-news/hnb-return-to-hockey-guidelines>

- Government of NB Website

https://www2.gnb.ca/content/gnb/en/departments/ocmoh/cdc/content/respiratory_diseases/coronavirus.html

- COVID-19 Operational Plan Guide

<https://www2.gnb.ca/content/dam/gnb/Departments/eco-bce/Promo/covid-19/covid-op-plan-guide.pdf>

Acknowledgements

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We acknowledge receipt of the Operational Plan for the City of Saint Arena’s and agree to adhere to and be bound by the protocols laid out in said plan. We also acknowledge that the information contained in this document has been reviewed and shared with all parties/persons participating in the below noted organization/team.

Association/Team Name: _____

Association/Team Representative (please print): _____

Association/Team Representative signature: _____

Date: _____

GORMAN AND HURLEY ARENAS

EXIT ONLY
Spectators Exit Here
and walk around to the
exit to meet player.

EXIT ONLY

 = Player traffic flow

 = Spectator traffic
Flow

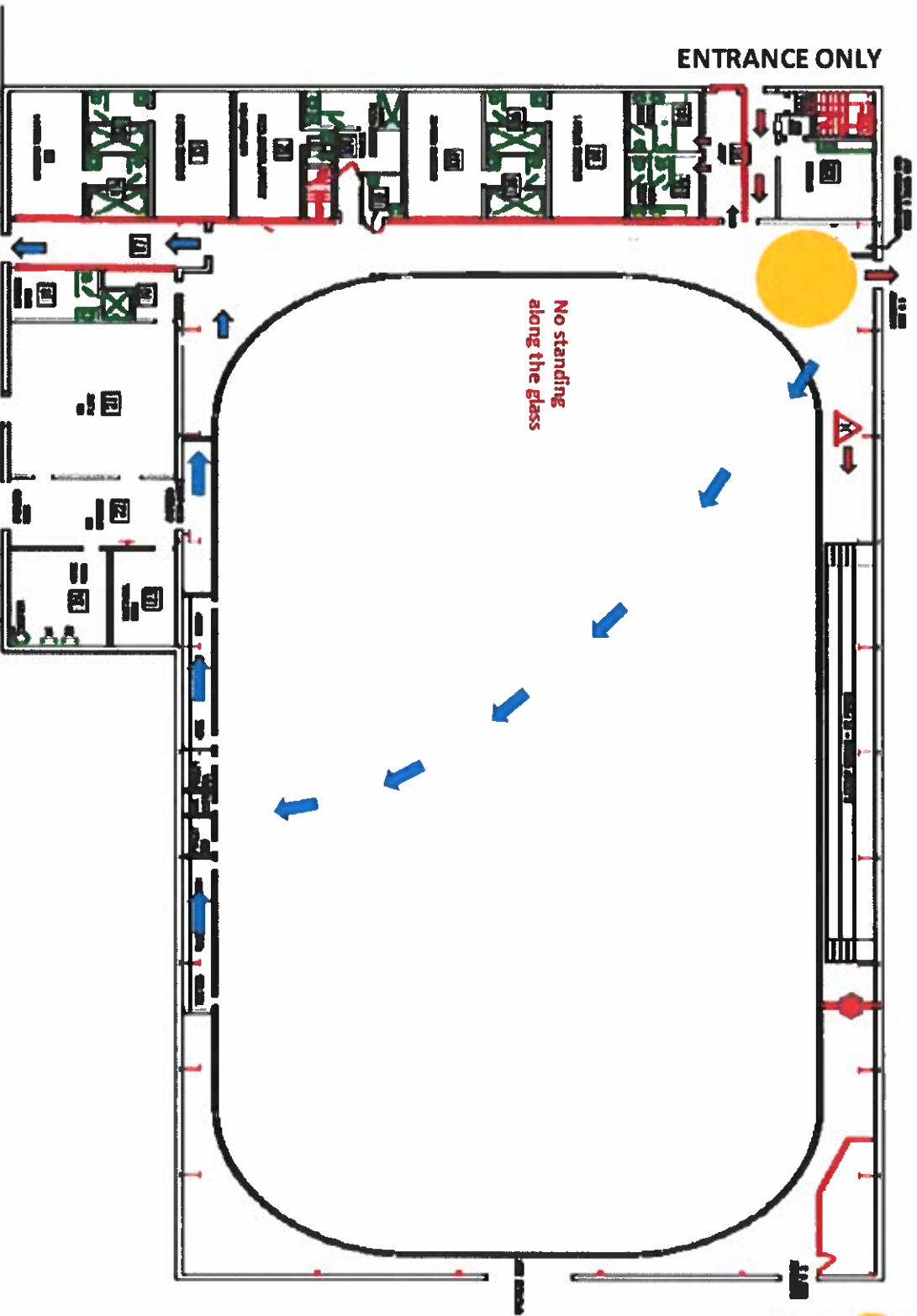
 = Gathering area for
next group on the ice

 = Narrow Hallway

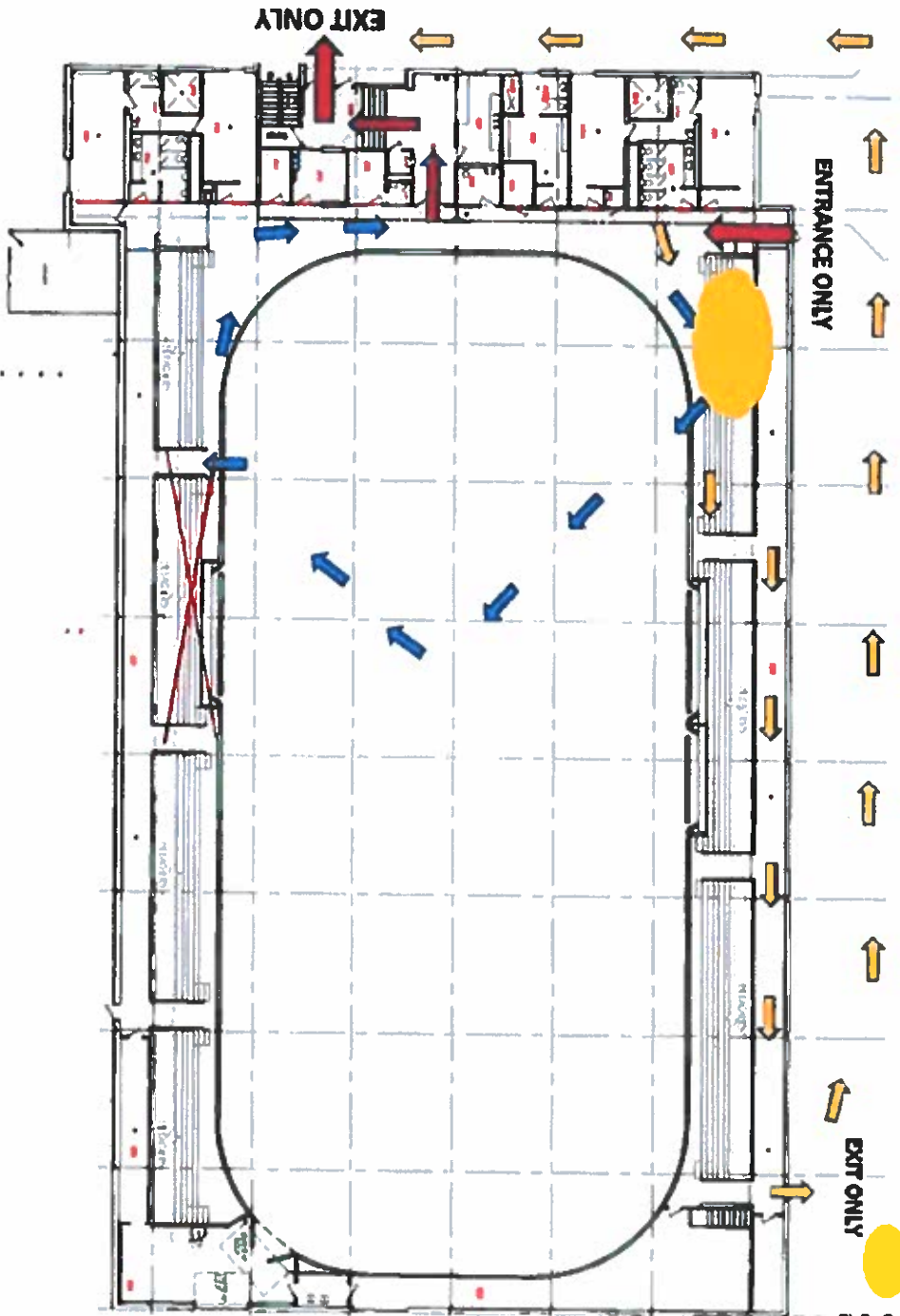
ENTRANCE ONLY





No standing
along the glass

EXIT ONLY



Peter Murray Arena



-  Entrance/Exit
-  Player Path
-  Spectator Path
-  Gathering area for next group on the ice



Visitor COVID-19 Health Assessment Questionnaire

In order to continue to reduce the risk of any potential exposure to COVID-19, we have implemented a temporary screening questionnaire for all "Visitors" entering any City of Saint John facilities.

Visitor – All non-City of Saint John employees. These can include, but not limited to, subcontractors, vendors, public, client representatives, delivery drivers and suppliers for the purpose to attend meetings, observe and evaluate activities, collect data, inspections or completing a task(s).

Name: _____ Company: _____ Phone Number: _____

Reason for Visit: _____ Date: _____

Site(s) to be visited: _____

In order to **STOP** the spread of COVID-19, **DO NOT** go into this work site if you answer **YES** to at least 2 of the following symptoms:

Fever above 38 degrees Celsius	Yes	No
New Cough or Worsening Chronic Cough	Yes	No
Difficulty Breathing	Yes	No
Runny Nose	Yes	No
Sore Throat	Yes	No
Headache	Yes	No
A new onset of fatigue	Yes	No
A new onset of muscle pain	Yes	No
Diarrhea	Yes	No



Loss of sense of taste	Yes	No
Loss of sense of smell	Yes	No
Have you been in <i>close contact</i> , in the last 14 days, with a person who has been diagnosed with COVID-19?	Yes	No
Have you been in <i>close contact</i> , in the last 14 days, with a person tested for COVID-19?	Yes	No
<p>If you answered NO to all of these questions, entry is permitted.</p> <p>Please wash your hands as soon as you enter the premise and maintain physical distancing of 2 metres.</p>		
<p>If you answer YES to <u>at least 2</u> of the symptoms OR YES to either of the <i>close contact</i> questions: Do not go any further into premise.</p>		

Visitor Signature: _____

Date: _____